

## EVIDENCE-BASED CARE PROGRAM

### PILOT OF EBCP INITIATIVES

THE TEAM	ROLES OF TEAM MEMBERS	RESPONSIBILITIES OF TEAM MEMBERS
<p><b>Grey Bruce Health Network</b></p> <p>(Evidence-Based Care Program CEO)</p>	<ul style="list-style-type: none"> <li>○ Foster a culture for the provision of evidence-based care</li> <li>○ Mandate &amp; monitor initiatives to provide accessible rural healthcare through a patient focused delivery system that is well coordinated, efficient and cost effective</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Review monthly Evidence-Based Care Report</li> <li>○ Eliminate barriers that impact the successful pilot of initiatives and the provisions of evidence-based care</li> <li>○ Report to CIC on progress</li> <li>○ Participate in CIC meetings</li> </ul>
<p><b>Evidence-Based Care Program</b></p> <p>(Coordinator &amp; Administrative Assistant)</p>	<ul style="list-style-type: none"> <li>○ Advocate for the EBC Program</li> <li>○ Facilitate use of EBCP Framework for Development</li> <li>○ Coordinate and drive the process by gathering input from each corporation</li> <li>○ Resource to staff</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Collect, evaluate and communicate evidence-based data</li> <li>○ Collaborate with pilot site Professional Practice Committee (PPC) to chose a pilot start date</li> <li>○ Prepare supplies for pilot to take place at three sites</li> <li>○ Update files on shared drive with materials to be used during pilot</li> <li>○ Facilitate planning and implementation of pilot site staff education with corporate representatives from PPC</li> <li>○ Report monthly to Network Program CEO &amp; Steering Committee on progress</li> <li>○ Participate in PPC meetings at each corporation to facilitate communications</li> </ul>
<p><b>Steering Committee</b></p> <p>(One Senior Management Representative from each Corporation and the EBC Program Coordinator)</p>	<ul style="list-style-type: none"> <li>○ Support the provision of evidence-based care</li> <li>○ Aid in evaluation</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Select collective pilot sites based on recommendations of the Development Team</li> <li>○ Review Evidence-Based Care monthly report</li> <li>○ Participate in Steering Committee meetings</li> <li>○ Eliminate barriers that impact the successful evaluation and the provisions of evidence-based care</li> </ul>

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### PILOT OF EBCCP INITIATIVES

THE TEAM	ROLES OF TEAM MEMBERS	RESPONSIBILITIES OF TEAM MEMBERS
<p><b>Corporate Professional Practice Committee (PPC)</b></p> <p>(One corporate representative of the PPC from each Corporation in the Network)</p>	<ul style="list-style-type: none"> <li>○ Liaison to the Evidence-Based Care Program Coordinator</li> <li>○ Assist the EBC Program Coordinator in communications with the professional disciplines in their corporation</li> <li>○ Collaborate with EBC Program Coordinator in gathering corporate feedback</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Participate in Development Team meetings</li> <li>○ Present the pilot information from each of the professional disciplines of their corporation at the meetings of the Development Team</li> <li>○ Participate in corporate PPC meetings and communicate pilot information needs of the Development Team to each of the respective disciplines</li> <li>○ Use email to review and revise documents between meetings as much as possible</li> <li>○ Use existing communication tools, such as newsletters, memos to shared drives and regularly scheduled staff meeting to deliver information regarding pilot information to staff impacted by pilot</li> </ul>
<p><b>Adhoc Members</b></p> <p>(One corporate representative from each discipline, including:</p> <p>Diagnostic Imaging, Lab, Physician, Library, Librarian, Nursing, Pharmacy, Physio, Utilization Mgmt, Unit Clerk)</p>	<ul style="list-style-type: none"> <li>○ Communicate discipline specific evidence-based standards to the Development Team</li> <li>○ Communication facilitator</li> </ul>	<p><b>Each health discipline is responsible for the following:</b></p> <ul style="list-style-type: none"> <li>○ Assist in planning and implementation of pilot site staff education</li> <li>○ Collecting information through consultation and consensus from their professional discipline throughout their corporation by attending existing discipline specific committee meetings</li> <li>○ Communicating information gathered from their respective disciplines to the Development Team Member who is the corporate representative of the PPC</li> <li>○ Use existing communication tools, such as e-mails, unit communication books and regularly scheduled staff meeting to deliver information regarding pilot to staff impacted by pilot</li> </ul>

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<b>Site Champions</b>	<ul style="list-style-type: none"> <li>○ Resource to staff</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Assist in planning and implementation of pilot site staff education</li> <li>○ Weekly tracking forms completed and original Variance Records returned by inter-hospital mail to Evidence-Based Care Program Coordinator every Friday</li> <li>○ Assist in gathering staff feedback, at unit staff meetings and sharing written information with representative of PPC</li> <li>○ Share information with their unit staff by use of existing communication tools, such as unit communication book, e-mails, memos to shared drives and regularly scheduled staff meeting to deliver information regarding the pilot to staff impacted by pilot</li> </ul>
<b>Staff Utilizing Pathways</b>	<ul style="list-style-type: none"> <li>○ Provide consistent quality evidence-based care to the patients</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Use pathway on all patients meeting pathway inclusion criteria</li> <li>○ Review pathway at the start of every shift</li> <li>○ On patient discharge, complete Pathway Variance Record and Discharge Summary and return to The Evidence-Based Care Program Coordinator</li> <li>○ Pilot feedback to site champion or representative on PPC</li> </ul>
<b>Patient Pathway Users</b>	<ul style="list-style-type: none"> <li>○ Provide information to Development Team on patient perspective and needs</li> </ul>	<ul style="list-style-type: none"> <li>○ Review Patient Pathway and education materials and participate in management of care</li> </ul>