

## EVIDENCE-BASED CARE PROGRAM

### EVALUATION AND MAINTENANCE OF EBCP INITIATIVES

THE TEAM	ROLES OF TEAM MEMBERS	RESPONSIBILITIES OF TEAM MEMBERS
<p><b>Grey Bruce Health Network</b></p> <p>(Evidence-Based Care Program CEO)</p>	<ul style="list-style-type: none"> <li>○ Foster a culture for the provision of evidence-based care</li> <li>○ Mandate &amp; monitor initiatives to provide accessible rural healthcare through a patient focused delivery system that is well coordinated, efficient and cost effective</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Review monthly Evidence-Based Care Report</li> <li>○ Eliminate barriers that impact on the successful evaluation of initiatives and provision of evidence-based care</li> <li>○ Report to CIC on progress</li> <li>○ Participate in CIC meetings</li> <li>○ Guide EBC Coordinator of program direction based on data and evaluation</li> </ul>
<p><b>Evidence-Based Care Program</b></p> <p>(Coordinator &amp; Administrative Assistant)</p>	<ul style="list-style-type: none"> <li>○ Advocate for the EBC Program</li> <li>○ Facilitate use of EBCP Framework for Development</li> <li>○ Coordinate and drive the process by gathering input from each corporation</li> <li>○ Resource to staff</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Collect, evaluate and communicate evidence-based data</li> <li>○ Organize and facilitate team meetings for pilot and annual review, record minutes</li> <li>○ Prepare data for team members. Include LOS, patients admitted with pathway diagnosis, # of patients on pathway, indicator data, education data, and other information collected on the Variance Records</li> <li>○ Facilitate data verification through Evaluation Team chart audits</li> <li>○ Share information with staff by using existing communication tools, such as unit communication book, e-mails, memos to shared drives, newsletters and regularly scheduled staff meetings</li> <li>○ Report monthly to Network Program CEO &amp; Steering Committee on progress</li> <li>○ Participate in Professional Practice Committee (PPC) meetings at each corporation to facilitate communications</li> </ul>
<p><b>Steering Committee</b></p> <p>(One Senior Management Representative from each Corporation and the EBC Program Coordinator)</p>	<ul style="list-style-type: none"> <li>○ Support the provision of evidence-based care</li> <li>○ Aid in evaluation of EBCP initiatives</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Attend Steering Committee meetings</li> <li>○ Eliminate barriers that impact the successful evaluation of initiatives and the provisions of evidence-based care</li> <li>○ Assess key outcomes</li> <li>○ Review data reports</li> <li>○ Senior Management representatives to communicate regularly with their corporate adhoc physician representative</li> <li>○ Collaborate with EBC Program Coordinator in maintaining initiatives</li> </ul>

## EVIDENCE-BASED CARE PROGRAM

### EVALUATION AND MAINTENANCE OF EBCP INITIATIVES

THE TEAM	ROLES OF TEAM MEMBERS	RESPONSIBILITIES OF TEAM MEMBERS
<p><b>Corporate Professional Practice Committee (PPC)</b></p> <p>(One corporate representative of the PPC from each Corporation in the Network)</p>	<ul style="list-style-type: none"> <li>○ Liaison to the EBC Program Coordinator</li> <li>○ Assist the EBC Program Coordinator in communications with the professional disciplines in their corporation</li> <li>○ Collaborate with EBC Program Coordinator in gathering corporate feedback</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Attend Evaluation Team meetings</li> <li>○ Assist in Evaluation Team chart audits</li> <li>○ Provide the pilot feedback information from each of the professional disciplines of their corporation at the meetings of the Evaluation Team</li> <li>○ Participate in corporate PPC meetings and communicate information needs of the Evaluation Team to each of the respective disciplines</li> <li>○ Use email to review and revise documents between meetings as much as possible</li> </ul>
<p><b>Adhoc Members</b></p> <p>(One corporate representative from each discipline, including: Diagnostic Imaging, Lab, Physician, Library, Librarian, Nursing, Pharmacy, Physio, Utilization Mgmt, Unit Clerks)</p>	<ul style="list-style-type: none"> <li>○ Communicate discipline specific evidence-based standards or current best practice to the Development Team</li> <li>○ Communication facilitator</li> </ul>	<p><b>Each health discipline is responsible for the following:</b></p> <ul style="list-style-type: none"> <li>○ Collecting information through consultation and consensus from their professional discipline throughout their corporation by attending existing discipline specific committee meetings</li> <li>○ Communicating information to their discipline representative on the corporate PPC</li> </ul>
<p><b>Site Champions</b></p>	<ul style="list-style-type: none"> <li>○ Resource to staff</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Assist in gathering staff feedback at unit staff meetings and sharing written information with representative of PPC</li> <li>○ Hand out and retrieve Evaluation Questionnaires to staff and forward to EBC Program Coordinator</li> <li>○ Share evaluation information with their unit staff</li> </ul>
<p><b>Staff Utilizing Pathways</b></p>	<ul style="list-style-type: none"> <li>○ Provide consistent quality evidence-based care to patients</li> <li>○ Communication facilitator</li> </ul>	<ul style="list-style-type: none"> <li>○ Provide information to their disciplines representative on the PPC</li> <li>○ Complete Pilot and Annual Evaluation Questionnaire</li> </ul>
<p><b>Patient Pathway Users</b></p>	<ul style="list-style-type: none"> <li>○ Provide information to Evaluation Team on patient perspective and needs</li> </ul>	<ul style="list-style-type: none"> <li>○ Respond to patient questions regarding pathways on Evaluation Questionnaire.</li> </ul>